Information for delegates

Website
Click [here](#).

Venue
[The Edge](#), Endcliffe Student Village, Sheffield S10 3ED

Map
Please refer to the [map and travel instructions](#) for information about the venue location (NB 2 pages).

Registration
Registration will be in The Edge main entrance foyer (the “Hub”).

The registration desk will be open as follows:

- **Monday 29 August**: 16:00-18:00
- **Tuesday 30 August**: 08:00-18:00
- **Wednesday 31 August**: 08:00-18:00
- **Thursday 1 September**: 08:00-18:00
- **Friday 2 September**: 08:00-13:30

Programme
The programme is posted [on the web](#). Delegates will be sent a link to the online programme and abstracts prior to the meeting.
Presentations
If you are presenting at the meeting please refer to the correspondence sent to you and to the presenters’ instructions here.

WiFi access
Search for “Guest network”. You will need to pre-register onto the Sky Wifi: https://www.sky.com/wifi once signed in you will stay logged onto the network.

Accommodation

Halifax Hall Hotel
Please pick up your room keys from the reception desk at Halifax Hall (if travelling by taxi you should ask for “Halifax Hall Hotel”). The reception desk is open 24 hours a day.

Keys are available for collection from 14:00 on the day of arrival.

Luggage may be left temporarily at the hotel reception desk if you arrive before this time and on the day of departure.

Halifax Hall bedrooms include:
Towel, soap and shampoo
Internet access
Daily room cleaning
Hairdryer

Tea/coffee making facilities on each floor

Delegates are asked to vacate their rooms by 11:00 on the morning of departure, with luggage arrangements as below. Please remember to return your room keys to the reception desk.

Breakfast times:
Mon-Fri 07:00-10:00
Sat-Sun 07:30-10:30

Jonas Hotel
Please pick up your room keys from the reception desk at Jonas Hotel (if travelling by taxi you should ask for “Jonas Hotel, Endcliffe Student Village”). The reception desk is open 24 hours a day.

Keys are available for collection from 15:00 on the day of arrival.

Luggage may be left temporarily at the hotel reception desk if you arrive before this time and on the day of departure.

Jonas bedrooms include:
Towel, soap and shampoo
Internet access

- Please note that hairdryers are not included so you may wish to bring your own

Delegates are asked to vacate their rooms by 11:00 on the morning of departure, with luggage arrangements as above. Please remember to return your room keys to the reception desk.
Breakfast times:
Mon 07:00-10:00 (at Halifax Hotel)
Tues-Fri 07:00-09:00 (at the Edge)
Sat 08:00-09:30 (at the Edge)

Halls of Residence
If you booked a student room you will be in the Endcliffe Residences. Please pick up your room keys and directions from The Edge Customer Service desk (if travelling by taxi you should ask for “The Edge, Endcliffe Student Village”).

Keys are available for collection from 15:00 on the day of arrival. If you arrive after 23:00 you may find the reception doors locked in which case please phone the porter on +44 (0)114 222 4075 to gain access.

A bag storage room will be located next to the Customer Service desk in the Edge; bags can be stored in this area if necessary on your day or arrival/departure (at your own risk). Please ask the staff for directions.

Please note that the Edge Customer Service Desk is not the same as the conference registration desk. The Edge Customer Service Desk is on the end of the Edge building closest to the car park.

Bedrooms include:
Towel & bar of soap
Internet access

- Please note that hairdryers, shampoo and conditioner are not included so you may wish to bring your own
- Rooms are not serviced after arrival so if you have any requirements for fresh towels etc please ask at the Edge Customer Service desk

Delegates are asked to vacate their rooms by 10:00 on the morning of departure, with luggage arrangements as above. Please remember to return your room keys to the Edge Reception.

Breakfast times:
Mon 07:00-10:00 (at Halifax Hotel)
Tues-Fri 07:00-09:00 (at the Edge)
Sat 08:00-09:30 (at the Edge)
Directions on campus
When moving around the University campus please follow the blue signposts for The Edge, Jonas Hotel (look out for yellow signs for Jonas) and Halifax Hotel.

Village Store
The Village Store is 2 minutes from the Edge (follow signs). The Shop is open 09:00-15:00 each weekday and sells refreshments, drinks, sandwiches, fruit, toiletries etc.

For more comprehensive needs the nearest shopping area is Broomhill, a 10-15 minute walk.

Local restaurants
The Ecclesall Road is a lively area with lots of bars and restaurants to choose from or head into town with a bus or taxi.

Taxis
Uber (via app) or City Taxis - +44 (0)114 239 39 39, online or via app.

Parking
Parking is available in the Edge car park (subject to availability). Please download this parking permit and follow the instructions if you wish to park on campus. See above for link to travel information. If you are staying at the Halifax or Jonas please park in the hotel car parks and ask for a permit from hotel reception.

Insurance and security
Neither the Organisers nor the University of Sheffield will accept any responsibility for accidents to delegates while at the meeting, or for damage to, or loss of, their personal property. Delegates are requested to reduce the risk of thefts by not leaving valuables unattended on University premises.

Smoking
Smoking is not permitted within any of the University buildings.

Enquiries
To check your booking please contact:

Ellie Harris
Registration and Accommodation Management
events@hq3.co.uk

In case of any other queries please contact:

Janet Crompton
Conference Organiser
janet@janet-crompton.com